

**TASK ORDER CONTRACT TO PROVIDE PROFESSIONAL AND ADMINISTRATIVE MANAGEMENT SUPPORT
TO THE U.S. DEPARTMENT OF LABOR**

U.S. Department of Labor, Employment and Training Administration

June 2006 – June 2009

Project Summary: The Employment and Training Administration of the U.S. Department of Labor awarded Capital Research Corporation an indefinite delivery/indefinite quantity contract to provide professional and administrative support services. The purpose of this task order contract was to provide technical assistance, research and evaluation, analysis, report writing, training, and logistical and administrative support to DOL/ETA. The support was designed to help ETA in improving quality of services to its customers and building and operating a high-performance workforce development system nationally. It was also intended to enhance capacity of ETA staff to conduct working meetings and conferences and provide well-written analyses of key research topics. The task order mechanism enabled the Department to immediately utilize a full range of resources provided by the contractor to obtain information and support services directly relevant to senior department officials and other policy makers. The contractor has the responsibility to provide services on an "on-call" basis through task order projects issued by DOL. Capital Research Corporation and its two subcontractors – the Johns Hopkins University Institute for Policy Studies and The Lewin Group –worked collaborative on two task orders issued by the Department under this mechanism: (1) Task Order #1: Evaluation of the Priority of Service Provision of the Jobs for Veterans Act by the Workforce Investment System; and (2) Task Order #2: Implementing Efficiency Measures for Employment and Training Programs.

2006-04 [12/2010]