

**TASK ORDER CONTRACT TO PROVIDE PROFESSIONAL AND ADMINISTRATIVE MANAGEMENT SUPPORT
TO THE U.S. DEPARTMENT OF LABOR**

U.S. Department of Labor, Employment and Training Administration

June 2006 – June 2011

Project Summary: The Employment and Training Administration of the U.S. Department of Labor awarded The Urban Institute an indefinite delivery/indefinite quantity contract to provide professional and administrative support. Capital Research Corporation, along with Johns Hopkins University, Support Services International, and NuStats Partners, L.P., served as subcontractors to The Urban Institute on this contract. The purpose of this task order contract was to provide technical assistance, research and evaluation, analysis, report writing, training, and logistical and administrative support to DOL/ETA. The support was designed to help ETA in improving quality of services to its customers and building and operating a high-performance workforce development system nationally. It was also intended to enhance capacity of ETA staff to conduct working meetings and conferences and provide well-written analyses of key research topics. The task order mechanism enabled the Department to immediately utilize a full range of resources provided by the contractor to obtain information and support services directly relevant to senior department officials and other policy makers. The contractor has the responsibility to provide services on an "on-call" basis through task order projects issued by DOL. As a subcontractor to The Urban Institute, Capital Research Corporation has worked on several separate task order projects to evaluate emerging initiatives of high priority to the Department, including: (1) An Implementation Evaluation of the High Growth Job Training Initiative (HGJTI); (2) an Evaluation of the Community-Based Job Training Grant (CBJTG); and (3) a Process Evaluation of the Young Parents Demonstration Program.

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